



## FCTA 2024-25 Nominations and Elections Guidelines

Nominations and Elections Committee will annually adopt a timeline for nominations and elections procedures in accordance with the FCTA Bylaws for the regular election of local offices and the Constitution and Bylaws of the National Education Association and the MSEA in election of delegates to the respective Representative Assemblies.

The timeline and procedure should include, but not be limited to the following:

1. A list of all positions that will be open in that year's election for officers, directors and delegates to the NEA and MSEA Representative Assemblies.
2. Dates nominations will be open and closed.
3. Directions on how a member can submit their nomination.
4. Dates and manner for publication of the list of nominations in an official publication of the Association at least (2) two weeks prior to the election.
5. Dates and manner in which the ballots will be distributed and collected in accordance with the FCTA Bylaws.
6. Date and way the election results will be published.

Nominations and Elections Committee will be responsible for preparing and presenting to the Representative Assembly for the review and adoption of election guidelines for candidates for FCTA offices.

Candidates running for election for FCTA offices shall follow the following procedures and processes. Candidates who violate the nominations and elections rules may be disqualified from the race.

1. Candidates must follow all timeline requirements set forth by the Nominations and Elections Timeline adopted annually by the FCTA Representative Assembly.
2. Candidates may send candidate flyers to Building Reps through the courier and request distribution in mailboxes or on FCTA Bulletin Boards.\*
3. Candidates may request from the FCTA Office Manager courier labels for building representative but will reimburse FCTA for the cost of the labels and printing.\*
4. Candidates will not be given access to membership lists.
5. Campaign literature may not contain any obscenity or foul language. Literature may not contain libelous remarks about specific individuals.
6. Candidates for Officer and Board of Directors positions will be given 3 minutes to speak at one representative assembly meeting per election cycle. Candidates need to make the request in writing (email or mail) to the FCTA President in order to be given time on the agenda. If there is a run-off election the candidates in the run-off can request time for a second speech.\*

\*Candidates for MSEA and NEA offices may participate in these processes.

Moved to the Rep. Assembly by the Nominations Elections Committee on 9/23/24

Adopted by the FCTA Rep. Assembly on 10/10/24